



Safe Sanctuaries Policies

Remain above reproach:

1. Do not put yourself in a compromising situation with a student. Don't even put yourself in a situation where someone could doubt your intentions.
2. Don't be alone with a student. If you are sitting and "talking" with them, do it in plain sight of other folks. Hang out with three or more.
3. You are there simply to maintain order. So, bring in other folks if you need to. If discipline is a problem, consult the parents.
4. Do not use physical force with a student except when that student is in imminent danger of hurting themselves or somebody else.
5. Be mindful of conversations and topics that you have through email, phone, IM, text messages, and on social media. You are still the adult even away from the group.

Risk Management:

1. Be smart. Use your common sense.
2. Set the standard in your dress and behavior.
3. Don't DARE or DOUBLE DARE.
4. Anticipate problems before they happen.
5. Recognize situations to avoid.

Appropriate Touch:

1. Perfect the side hug. You can convey care and friendship and understanding with a high five or a pat on the back. Never give a full frontal hug.
2. Don't be the first to initiate a hug. Never be the last to let go.
3. If you sense that somebody doesn't want to be touched... DON'T.
4. Obviously, touch people in appropriate places. On the arm, elbow, shoulder, shake hands, high five.
5. Don't touch anybody for a prolonged period of time. There's no need to be piled on top of each other or sit in laps.

Verbal:

1. Sexual harassment includes "...the creation of an intimidating, hostile, or offensive working environment through verbal or physical conduct of a sexual nature."
2. Jokes- keep them clean
3. Avoid language about parts of the body
4. Be careful in sharing personal information
5. Be respectful in commenting about another person

Counseling:

1. If you are not a trained professional, know your limits.
2. If the topic of conversation turns to abuse, suicide, extreme eating disorders, cutting, etc...pass that conversation confidently onto someone who is qualified.
3. Let the person you're talking to know that if they tell you of a behavior that is dangerous to themselves or somebody else, you'll have to pass that on to the appropriate folks.

Reporting:

1. Do not talk to the press or unauthorized people concerning a situation.
2. Report issues to the Senior Pastor.

I _____ have read and agree to the above policies.
(PRINT NAME)

Signed _____ Date _____

Signed _____ Date _____